



Law Office of Brian L. Bennett, P.C.

2803 Boilermaker Court
Valparaiso, Indiana 46383
219.228.7823 Office
2198.881.8180 Facsimile

admin@bennettlegalservices.com
www.Bennett-Legal.com

EMPLOYEE CONFIDENTIALITY AGREEMENT

This Agreement is made between _____ and the Law Office of Brian L. Bennett, P.C., on the _____ day of _____, 201__.

EMPLOYEE will perform services for Law Office of Brian L. Bennett, P.C. which may require Law Office of Brian L. Bennett, P.C. to disclose confidential and proprietary information ("Confidential Information") to EMPLOYEE. (Confidential Information is any information of any kind, nature, or description concerning any matters affecting or relating to Employee's services for Law Office of Brian L. Bennett, P.C., the business or operations of Law Office of Brian L. Bennett, P.C., and/or the processes, or other data of Law Office of Brian L. Bennett, P.C.). Accordingly, to protect the Law Office of Brian L. Bennett, P.C. Confidential Information that will be disclosed to EMPLOYEE, the EMPLOYEE agrees as follows.

A. EMPLOYEE will hold the Confidential Information received from Law Office of Brian L. Bennett, P.C. in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.

B. EMPLOYEE will not disclose or divulge either directly or indirectly the Confidential Information to others unless authorized to do so by Law Office of Brian L. Bennett, P.C..

C. EMPLOYEE will not reproduce the Confidential Information nor use this information for any purpose other than the performance of his/her duties for Law Office of Brian L. Bennett, P.C..

D. EMPLOYEE will, upon the request or upon termination of his/her relationship with Law Office of Brian L. Bennett, P.C., deliver to Law Office of Brian L. Bennett, P.C. any notes, documents, equipment, and and/or materials received from Law Office of Brian L. Bennett, P.C. or originating from the activities for Law Office of Brian L. Bennett, P.C..

E. Law Office of Brian L. Bennett, P.C. reserves the right to take disciplinary action, up to and including termination for violations of this agreement.

F. Employee understands that they may be personally experience civil and/or criminal consequences for violations of this confidentiality agreement.



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EMPLOYEE represents and warrants that they are not under any preexisting obligations inconsistent with the provisions of this Agreement.

Signing below signifies that the EMPLOYEE agrees to the terms and conditions of the agreement stated above.

Law Office of Brian L. Bennett, P.C.:

EMPLOYEE:

by Brian L. Bennett, Attorney

Employee Signature

Date:

Date:
