



Law Office of Brian L. Bennett, P.C.

2803 Boilermaker Court
 Valparaiso, Indiana 46383
 219.228.7823 Office
 800.354.6260 Toll Free
 2198.881.8180 Facsimile
admin@bennettlegalservices.com
www.Bennett-Legal.com

APPLICATION FOR EMPLOYMENT/INTERNSHIP/EXTERNISHIP

PERSONAL INFORMATION

DATE: _____

Name: _____

Last

First

Middle

Address: _____

Street

(Apt)

City, State

Zip

Alternate Address: _____

Street

City, State

Zip

Contact Information: _____

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Home Telephone

Mobile

Email

How did you learn about our law firm? _____

POSITION SOUGHT: _____

Available Start Date: _____

Desired Pay Range: _____

By Hour or Salary

Are you currently employed? _____

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

REFERENCES

Name	Relationship	Telephone

I certify the information provided herein is true and accurate to the best of my ability. I understand providing misleading or false information are grounds for immediate termination. I authorize The Law Office of Brian L. Bennett, Esq. to contact the provided references – and hold harmless both this law firm as well as those I provided as references in their exchange of information relevant to my candidacy for at-will employment.

Law Office of Brian L. Bennett, PC. provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Law Office of Brian L. Bennett, PC. complies with applicable state and local laws governing non-discrimination in employment. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation, and training.

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Applicant Name [Print]

Date

Applicant Name [Signature]
